



Windsor Town Hall
124 Main Street
Windsor, NY 13865
(607) 655-2023
(607) 655-2027 Fax

FOIL REQUEST FORM
Application for Public Access to Records

Your Name

Street Address, City, State and ZIP

I HEREBY APPLY TO INSPECT THE FOLLOWING RECORD(S):

Signature

Date

Representing

FOR AGENCY USE ONLY

Approved Total Fee Paid for Copies: _____

Denied for the reason(s) checked below:

- Confidential disclosure.
- Part of investigatory files.
- Unwarranted invasion of personal privacy.
- Record of which this agency is legal custodian, but can not be found.
- Record is not maintained by this agency.
- Exempted by statute other than the Freedom of Information Act.
- Other (specify): _____

Signature

Title

Date

NOTICE: You have the right to appeal a denial of this application to the head of this agency:

RANDY J. WILLIAMS, SUPERVISOR
Name

124 Main Street, Windsor, NY 13865
Address

Who must fully explain the reasons for such denial in writing seven (7) days from receipt of an appeal.

I hereby appeal: _____ (Sign) _____ (Date)